Developing a Collaborative Relationship with Your EMR Team to Optimize Functionality for Documentation, Storage and Retrieval
Learning Objectives

• Describe two strategies to overcome language differences between the ACP team and the Electronic Medical Record (EMR) team.
• List the essential elements of a person-centered ACP EMR documentation project plan.
• Explain two approaches that can support the development of a collaborative relationship between clinical and EMR teams.
Setting Up Teams for Collaborative Success

• Identifying needs using a project management scope document
• Capitalizing on each other’s expertise
• Building relationships between teams

Project Management Scope Plan – Getting Started

• Description/Purpose – start with the why
• Scope – what the project will do and won’t do
• Technical considerations – defines technical items that may be required
Project Management Scope Plan – Defining and Identifying

- Deliverables – what the project is supposed to produce
- Goals and objectives – criteria for success
- Sign offs – documenting sign offs on scope plan
- Schedule estimates – high level estimate of milestones
- Identifying stakeholders – as inclusive as possible

Other Considerations for Scope Planning

- Developing a communication plan – meetings
- Reviewing project dependencies – other projects that could affect the milestones
- Outlining assumptions, constraints, risks
- Describing testing plan and training plan
Getting to Work

- Meeting planning
- Language Barrier
- Silos

Meeting Planning – Who?

- EMR work group – leaders and analysts, as well as the EMR project leader, who met monthly with the ACP team to talk about the “BIG picture”
- EMR/ACP weekly meetings – ACP team and various analysts who had pieces of the ACP build would meet to discuss current status
- On-site visits with Respecting Choices® Senior Faculty Consultant
Smart What?

texto inteligente
lista inteligente
frase inteligente enlaces
inteligentes

The EMR Decoder

• SmartText
• SmartPhrase
• Smart Data Element
• SDE
• Navigator
• Header
• Banner
• Hyperspace
Building Relationship

• Regularly scheduled weekly meetings for over a year
• Motivation and investment drivers
  • Recognition of Excellence nominations
  • Attitude of gratitude
  • STE participation as one of our work groups
  • Rock star recognition with token gifts
  • Inviting the entire Information Systems team to participate in our ACP provider/co-worker initiative
Questions?

Contact Information

- Chris Brinneman
  Phone: (260) 266-1471
  Email: chris.brinneman@parkview.com

- Amy Spallinger
  Phone: (260) 266-6246
  Email: amy.spallinger@parkview.com